

Dear parents,
Red Deer Public Schools has implemented an online registration/verification system for all current students. Parents/guardians are asked to please complete the online process in their PowerSchool Parent Portal.

What is PowerSchool?
PowerSchool is Barrie Wilson School's student information system. We use PowerSchool for taking attendance, storing student marks and report cards, scheduling and student demographics

Getting Started.....

Most parents have already set up their portal in order to access their child's report card. Please view the following link for instructions: <https://www.youtube.com/watch?v=Yk9UBBJ4BP8>

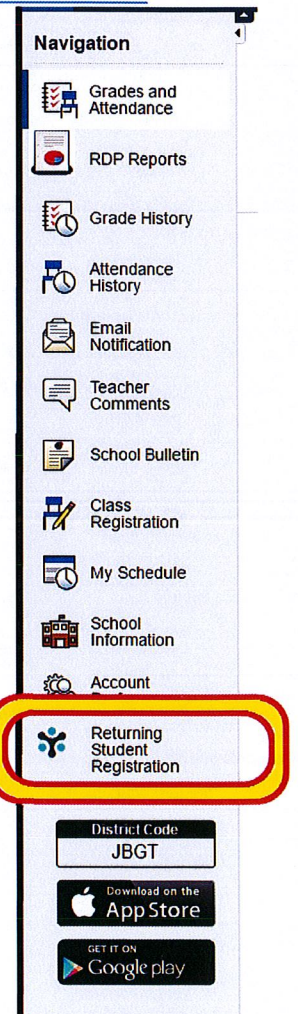
If you do not have a PowerSchool Parent Portal Account, it is a 2-step process:

- ❖ Create an account
- ❖ Register your child(ren) for the next school year.

1. You will need to create a PowerSchool Parent Portal account (NOTE: this is a specific Parent Portal account, it is **not** logging into PowerSchool as a student). Please see attached instructions. FYI - your child's passwords start with 2 letters followed by all numbers.
 - Please see attached instruction sheet describing how to set up your personal PowerSchool Parent Portal account.
2. Please log in to your PowerSchool Parent Portal, and select "Returning Student Registration" (see image).

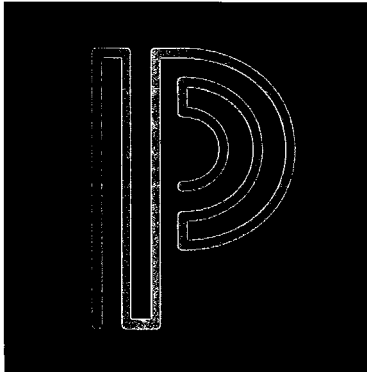
If you have a PowerSchool Parent Portal -

1. Please log in to your PowerSchool Parent Portal, and select "Returning Student Registration" (see image).
2. Complete the online registration/verification process



Thank you for completing this process!

PowerSchool Parent Portal



The PowerSchool Parent Portal provides families the ability to view attendance and achievement information for students, as well as access online payments for various school fees. Additionally, a PowerSchool Parent Portal account is necessary in order to register and verify existing students for the upcoming school year.

The instructions below describe how to set up a PowerSchool Parent Portal account.

Creating Your Parent PowerSchool Login

1. Go to <http://PowerSchool.rdpsd.ab.ca>. This will take you to the student and parent sign in page.
2. Click the **Create Account** tab.
3. Click **Create Account**.



Student and Parent Sign In

Sign In

Create Account

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account

4. In the Create Parent Account portion enter **your information** that identifies yourself to PowerSchool. Refer to the following table:

Field	Description
First Name	Your First Name
Last Name	Your Last Name
Email	Enter your email address.
Desired Username	Enter the username you would like to use.
Password	Passwords must be at least six (6) characters in length.
Re-Enter Password	Enter your password again.

5. You can link all of your children to your PowerSchool Parent Portal account. You will require your child's **Access ID** and **Access Password**, for each child you want to associate with your account. The Access ID will be your child's computer log in username, with the letter "P" at the end (Capital "P", with no space between the username and the P). The Access Password will be your child's computer password. Alternatively, this information is available from your child's school.

Select the Relationship from the drop down menu.

Repeat for all children you wish to associate your PowerSchool Parent Portal with.

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name Jane Doe

Access ID doe123P **Student ID + "P"**

Access Password **Student password**

Relationship

2

— Choose

Father

Mother

Grandfather

Grandmother

6. Click Enter. The Parent Sign In page appears. The next time you sign in to the PowerSchool Student and Parent Portal, use your new password.
7. PowerSchool is available to Parents and Students to download for free from Google Play, for Android devices, and the App Store, for iOS devices.

